

Material Handler

ProTec Dynatronix, a leader in the design, innovation, and manufacturing of power supplies, is seeking a Material Handler who is detail-oriented. This position is responsible for ensuring parts are issued to production in spec and safely. This position regularly identifies inventory, receives and pulls parts, and operates power and hand tools. **This is not a role for the impatient.**

Responsibilities

- Uphold the values of PROTEC
- Counts, sorts, or weighs incoming articles to verify receipt of items on requisition or purchase orders.
- Stores articles in bins, on floor, or on shelves, according to identifying information such as part number, style, size, or type of material.
- Fills orders or issues supplies from stock.
- Prepares periodic, special, or perpetual inventory of stock.
- Moves or transports material or supplies to other departments.
- Prepare product for shipment per company procedures.
- Report any deficiency and discrepancies to your Supervisor
- Adhere to and comply with all ISO and Company policies and safety regulations
- Maintain clean, neat, safe and orderly work area
- Display excellent communication skills with all team members
- Attend and participate in required training and meetings
- Recommends measures to improve production methods, equipment performance, and quality of product.
- Suggests changes in working conditions and use of equipment to increase efficiency of department, or staff.
- Perform other related miscellaneous tasks/duties as assigned and required.

Requirements

- High School Diploma or equivalent is required
- Possess basic math, measurement, reading, computer, and comprehension skills
- Ability to lift up to 50 pounds
- Ability to work on your feet for an extended period of time
- Ability to problem solve in a fast paced, quality focused environment
- Detail oriented with high levels of accuracy

Don't forget to ask about our comprehensive benefits package and other great perks!

Process Technology will only employ those who are legally authorized to work in the United States for this opening. Any offer of employment is conditioned upon the successful completion of a drug screen and background investigation.

Please submit your resume and salary requirement to: Mary Swenson at mswenon@dynatronix.com.