

# Electronic Assembly Lead

ProTec Dynatronix, a leader in the design, innovation, and manufacturing of power supplies, is seeking an Electronic Assembly Lead who is detail-oriented. This position is responsible for the overall direction, coordination, safety, and evaluation of the assembly department.

## Responsibilities

- Uphold the values of PROTEC
- Leads designated team members engaged in assembly activities.
- Coordinates work schedules, staffing, and build priorities.
- Assists with troubleshooting of production issues.
- Suggests changes to the supervisor in working conditions and use of equipment to increase efficiency of department or staff.
- Analyzes and resolves work problems or assists workers in solving work problems.
- Initiates or suggests plans to motivate workers to achieve work goals.
- Confers with supervisor to coordinate activities of individual departments.
- Enters information on production metrics.
- Discusses layout and assembly procedures and problems with supervisor to clarify design details and functional criteria of electronic units with engineering.
- Recommends changes in circuitry or installation specifications to simplify assembly and maintenance.
- Recognition of nonconforming products and services.
- Perform other related miscellaneous tasks/duties as assigned and required.

## Requirements

- Leadership/Supervisory certification and three years related experience and/or equivalent amount of experience and education.
- Ability to operate a computer, including spreadsheets, word processing, and ERP required.
- Possess basic math, measurement, reading and comprehension skills
- Ability to read a schematic and wire to diagrams
- Ability to lift up to 50 pounds
- Ability to work on your feet for an extended period of time
- Ability to problem solve in a fast paced, quality focused environment
- Detail oriented with high levels of accuracy

**Don't forget to ask about our comprehensive benefits package and other great perks!**

*Process Technology will only employ those who are legally authorized to work in the United States for this opening. Any offer of employment is conditioned upon the successful completion of a drug screen and background investigation.*

Please submit your resume and salary requirement to: Mary Swenson at [mswenon@dynatronix.com](mailto:mswenon@dynatronix.com).